



Pent Valley
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Acting Headteacher: Ms E Redpath
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achievement for all

CCR/sr

11th November 2016

Dear Parent/Carer

We write to inform you about an additional course, the European Computer Driving Licence (ECDL), that all year 11 pupils will complete this year.

Most pupils have been developing computer skills since an early age and the ECDL consolidates and develops these, particularly those used in workplaces on a day to day basis. The course if completed successfully, results in a qualification equivalent to a GCSE of a C grade or above. Employers consider the qualification to be desirable as it confirms that potential employees have sound computer literacy, which is valued in a wide range of job roles.

Each pupil in the year group has been registered for the course, which will be delivered during school time. However, registration provides access to online course material that can be accessed from home.

A schedule has been developed to ensure that each pupil has time to complete the course, according to their current needs and commitments to other subjects.

Following conversation with parents, we are aware that some of you may be interested in completing the course yourself in order to improve your own computer literacy, or to support your child. We are therefore, investigating opportunities for us as a school to support parents in gaining access to the course and possible qualification.

If you might be interested in the school supporting you in accessing the course, could you please express your interest by either completing the reply slip below and returning to school, telephoning the school on 01303 277161 ext. 2203 or emailing rollinsons@pentvalley.com.

Your sincerely

Miss Claire Corner
Deputy Head teacher

To: Mrs Rollinson

Name: _____ Telephone No. _____

I would like to show an interest in completing the ECDL course

Please return the form or contact the school on 01303 277161 ext. 2203 or email rollinsons@pentvalley.com

